

## MEMBERSHIP CANCELLATION POLICY

### PURPOSE

To ensure that when a player wishes to cancel their membership, procedures are followed that are fair and reasonable for all parties, the Club, the player and the team.

### POLICY

Carnegie Netball Club (CNC) recognises that due to changing circumstances players may decide or need to cancel their CNC membership. Cancellation of a membership has financial implications as CDNA team entry fees and other costs must still be met by the Club.

In the instance of membership cancellation CNC will refund club membership fees, less NVM, as follows.

### PROCEDURES

#### **Club Membership**

- Refund applications must be in writing to the club secretary via email [carnegienetballclub@gmail.com](mailto:carnegienetballclub@gmail.com)
- If applications are received prior to team lists being created for the upcoming season, a full refund of club fees will be granted.
- If applications are received after the release of team lists, but within 7 days, a 50% refund of club fees will be granted. After the 7 days a refund of 50% will only be granted in exceptional circumstances and will be considered on a case by case basis by the committee at the next scheduled committee meeting.
- Refunds will not be granted due to a short term illness or injury. Members with a long term illness or injury, that excludes them for the whole season, may be eligible for a refund upon request in writing which needs to be accompanied by a medical certificate. This will be determined on a case by case basis, taking into account the number of weeks remaining in the season.
- Absence due to family holidays will not entitle the member to a refund.
- Absence due to suspension, or any other disciplinary measure, will not entitle the member to a refund.
- If a player cannot be placed in a team deemed suitable by the committee, a full refund of the club fees will be given.

#### **Netball Victoria**

Included in your Club registration fee is the Netball Victoria Membership fee:

- To apply for a refund of the Netball Victoria Membership fee you must apply in writing to Netball Victoria via this link:

[https://netballvictoria.formstack.com/forms/nvmembership\\_refund\\_application](https://netballvictoria.formstack.com/forms/nvmembership_refund_application)